

Fremantle Primary P&C



P&C General Meeting Wednesday 14 August, 2019

General meeting to discuss current business, upcoming and proposed events and ongoing projects.

When	14-08-2019 at 03:00
Location:	Fremantle Primary School staff room, Fremantle Primary School staff room
Chairperson	Sharon Bell
Minute taker	Kate Easton
Present	Fremantle Primary P&C , Sharon Bell , Kate Easton , Jillian Mitchell , Sally Porter , Zoe Schmidt , Adriano Truscott
Apologies	Peta Crogan , Gillian Douglas , Emma Herrick , Amanda Rowe , Brook Yaeger
Unconfirmed	Martin Forsey , Emily Smith

Minutes

1. **Welcome**

Meeting moved to The Local Hotel as we forgot to get key to Staff Room.

Welcome to our General Meeting.

Thanks for coming.

In attendance:

Sharon Bell; Kate Easton; Sally Porter; Jillian Mitchell; Brigid Marciano; Zoe Schmidt; Chris Morlidge; Amanda Rowe (in-part); Martin Forsey (in-part).

2. **Apologies**

Adriano Truscott; Laura Pengelly.

3. Confirmation of Minutes from Previous Meeting

Motion put to the meeting that the minutes of Fremantle Primary School P&C Association General Meeting held on 3 July 2019 be confirmed as a true and accurate record.

Decision

Motion carried.

4. Business Arising from Previous Minutes

4.1. Grants / Sponsorship

Chris Morlidge advised that the following grants are becoming available:

SUEZ Community Grant - project needs to be sustainability based, applications open in 6 weeks, talk to Brook.

Bankwest Community Grant - offered monthly, money for jam, let's do it.

Decision

Tasks

Apply for Bankwest Community Grant
Assignee: Chris Morlidge
Due date: 06-09-2019

Talk to Brook about possible projects that would fit the SUEZ Community Grant
Assignee: Chris Morlidge
Due date: 06-09-2019

4.2. Interschool sports Jersey

Kate confirmed second quote from 3LR Promotions was \$34.00 per shirt.

Original quote from Slater-Gartrell Sports was \$35.00 per shirt.

Decision

Carried over to next meeting.

4.3. Uniform Shop volunteer replacements

Three potentially interested people.

Do another, more detailed survey to try to get more feedback from whole school (via Survey Monkey or Doodle).

Put survey out via Skoolbag app.

Decision

Tasks

- Put more detailed Uniform Shop survey out to whole school
Assignee: Sharon Bell
Due date: 06-09-2019

4.4. Busy Bee

Not discussed due to time constraints.

Decision

Carried over to next meeting.

4.5. Yoga for Year 1's (in conjunction with Aussie Optimism)

Committee:

Requested more information on Curtin University's "Aussie Optimism" program.

Want Sharon to ask Adriano how the yoga will be funded for if the P&C don't agree to fund it?

Decision

Tasks

- Ask Adriano how the yoga will be funded if the P&C don't fund it?
Assignee: Sharon Bell
Due date: 21-08-2019
- E-mail "Aussie Optimism" information to Committee members
Assignee: Sharon Bell
Due date: 21-08-2019

4.6. Skateboard Clinic

Motion put forward that Skateboard Clinic could be held elsewhere (and already is held regularly at Esplanade Youth Plaza) and that the P&C does not have spare funds available to pay for this.

Not keen to set precedent by acting on request of individual student.

Sharon will ask Adriano if skateboarding could possibly be added into the PE curriculum.

Sharon suggested writing a letter to Joe commending him on his idea and presentation and advising of our decision.

Decision

Motion carried.

Tasks

- Ask Adriano if skateboarding could be added into PE curriculum
Assignee: Sharon Bell
Due date: 21-08-2019
- Write letter to Joe
Assignee: Sharon Bell
Due date: 13-09-2019

5. Correspondence

5.1. Correspondence In

Motion that Correspondence In be received as per attached list.

Decision

Motion carried.

5.2. Correspondence Out

Motion that Correspondence Out be confirmed as per attached list.

Decision

Motion carried.

6. General Business

6.1. Arts Sub-committee Update

Moorli Borlup mural completed during school holidays - looks amazing! Well done Brigid!! Brigid advised there has been really positive feedback from the wider Fremantle community which is great. Still need to organise anti-graffiti product, although it will only be applied over the fish at the moment as Toby will be adding four more fish when he returns from Europe.

Classroom Doors are next project.

Brigid also planning a display of students art work to be held in the Front Office foyer over a 2 week period yet to be determined. This is lieu of the formal Art Exhibition which it was agreed was to become a two yearly event.

Sharon informed everyone of GrilleX Campaign whereby a school has opportunity to win a \$10K makeover. FPS could use money for either shelter or seating for Outdoor STEM Classroom. Yun Nie Chong currently working on design plan for outdoor classroom. Once this is complete, we will be able to enter. Let's win this!

Decision

Tasks

- Research and purchase anti-graffiti product for mural
Assignee: Brigid Marciano
Due date: 13-09-2019
- Enter GrilleX Campaign
Assignee: Sharon Bell
Due date: 13-09-2019

6.2. Grounds Sub-committee Update

Nothing to report in Brook Yaeger's absence.

Decision

Carried over to next meeting.

6.3. Uniform Shop Sub-committee Update

Uniform report for the month of July:

Tidyhq sales = \$418 for 25 products.

Cash sales = \$133 for 7 products.

Best selling item = surf shirt.

6.4. Colour Run Fundraiser Update

New date will be Friday 1 November - although need to double-check whether this is the same date as the Year 6 Disco.

Prizes still a problem. Easiest solution would be to run Colour Run ourselves and purchase powder only but some committee members disagree.

Suggestion made not to give the students option to choose gifts for themselves and to have students select their prize as a "prize for the school" and not for them personally. If we do this, can we limit the prize pool to sports equipment and / or STEM prizes?

Suggestion made not to have "Leader Board" on our Colour Run promotional page. Alternatively, we could run an internal competition whereby faction that raises most money gets 150 faction points, second place gets 100 faction points and 3rd place gets 50 faction points.

6.5. Cook Book Fundraiser

Sharon provided more detail on proposed event.

Motion put forward to proceed with Cook Book fundraiser.

Put call out for all students to supply a recipes that their family loves. If they can supply a photo too (either of kids cooking or the food) that'd be great (by 15 September?)

Depending on how many recipes we get, the committee may need to veto the recipes.

Brigid suggested checking what resolution is required for photos.

Decision

Motion carried.

Tasks

- Check resolution of photos required for Cook Book
Assignee: Sharon Bell
Due date: 30-08-2019
- Put call out to school community for recipes and / or photos
Assignee: Sharon Bell
Due date: 30-08-2019

6.6. Year 6 Disco Fundraiser

Quote supplied by Melissa Johnson for Freo Social - \$350 for venue plus \$3.50 per ticket sold and no percentage of bar.

Committee feels Freo Social is being less than generous.

Brigid suggested putting event out to tender and see what other venues will offer.

Brigid happy to help as she has lots of contacts.

Sharon suggested offering the Year 6 parents the Faction Carnival Cake Stall as that was a good fundraiser last year.

Still waiting on total and per child cost for camp from Melissa.

Tasks

- Liaise with Melissa regarding disco tenders
Assignee: Brigid Marciano
Due date: 23-08-2019
- Find out total and per child cost of year 6 camp
Assignee: Sharon Bell
Due date: 23-08-2019

6.7. Quiz Night Fundraiser

Not sure if this event will be held this year as Term's 3 and 4 are already quite busy.

Sharon to contact Freo Social seeking interest in forming mutually beneficial, long-term relationship moving forward.

Brigid suggested holding this event earlier in the year in future. This would be a great way for parents (new and old) to get to know one another quickly.

Brigid suggested placing a hamper in each classroom for the kids / parents to fill with goodies. These Hampers could be raffled off at the Quiz Night to increase fundraising dollars. Could also "theme" each classrooms hamper to assist with filling ideas e.g. Pamper Hamper, Cheese & Wine Hamper, Book Worm Hamper, etc.

Prize for best dressed table with each table choosing its own theme.

If this event is done well it has potential to raise a lot more money from a single event.

Tasks

- Contact Freo Social seeking interest in a forming a mutually beneficial, long term relationship
Assignee: Sharon Bell
Due date: 18-09-2019

6.8. Decorate-a-Plate Fundraiser

Decision made to postpone until next year.

Decision

Postpone until next year.

6.9. Christmas Event

Not discussed due to time constraints.

Decision

Carried over to next meeting.

7. New Business

7.1. Wish List from Adriano

Sharon informed Committee of Adriano's "wish list":

Wellbeing Space.

Digital screen for Movie Night, Graduation, etc.

iPads with storage / charging station.

Decodable readers.

Wi-fi enabled keyboards.

Meeting rooms for teachers.

Sharon questioned where's digital screen is that was purchased last year and how much is it used?

Waiting on quotes for iPads, decodable readers and wi-fi enabled keyboards from David Sasche.

What about sourcing second hand iPads?

Zoe questioned condition and maintenance of iPads as she has been informed that alot of them are damaged and / or broken.

Tasks

- Follow up quotes with David Sasche
Assignee: Sharon Bell
Due date: 18-09-2019
- Find out about condition / maintenance of iPads
Assignee: Sharon Bell
Due date: 18-09-2019
- Find out where and how much digital screen is used
Assignee: Kate Easton
Due date: 18-09-2019

7.2. Book Week / Library

Sally met with Jane Sachse and a "wish list" was put together for the library:

Ottoman with storage.

Coffee table.

Book spinner.

Plants - more required and someone to look after them.

Board games.

Display cabinet for special events like Naidoc Week, Book Week, etc.

Sharon asked why can't librarian look after the plants?

Suggestion made to ask for donations of good condition board games from school community.

Suggestion made to find out where money from annual library donation goes?

Book Week:

Parade on Thursday 22 August.

Book Stall being organised by Sally and Jen Jackson.

Ghost Story night also suggested.

Tasks

- Find out where money from annual library donations goes
Assignee: Sally Porter
Due date: 18-09-2019

7.3. Freo Dad's

Part of Fathering Project.

Needs endorement by school and P&C.

\$400 registration fee.

Needs to driven by Dads.

Operates through events.

Possible resource for school.

Leader requires Working with Children authorisation.

Need to know what, if any, extra financial pressure this will put on P&C?

Suggestion made to talk to other similar groups to see how they work.

Decision

More discussion required.

Tasks

- Talk to other local Fathering Project group and see how they work
Assignee: Martin Forsey
Due date: 18-09-2019

7.4. Science Week

Fantastic day organised by Maddy Ellis although comment was made that events for the day could have been better communicated to parents.

Decision

8. Treasurer's report

Approximately \$27K in the bank?! Yay!

9. Board report

Nothing to report in Laura Pengelly's absence.

10. Date of next meeting

Wednesday 18 September 2019.

11. Closure

Meeting closed at 9.50pm.

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of P&C General Meeting Wednesday 14 August, 2019 on 14-08-2019

Summary of Matters Arising

Decisions

Item Decision

3. Motion carried.

4.1

4.2 Carried over to next meeting.

4.3

4.4 Carried over to next meeting.

4.5

4.6 Motion carried.

5.1

Motion carried.

5.2

Motion carried.

6.1

6.2 Carried over to next meeting.

6.5

Motion carried.

6.8

Postpone until next year.

6.9

Carried over to next meeting.

7.3

More discussion required.

7.4

Tasks

Item	Task	Assigned to	Due date
4.1	Apply for Bankwest Community Grant	Chris Morlidge	06-09-2019
4.1	Talk to Brook about possible projects that would fit the SUEZ Community Grant	Chris Morlidge	06-09-2019
4.3	Put more detailed Uniform Shop survey out to whole school	Sharon Bell	06-09-2019
4.5	Ask Adriano how the yoga will be funded if the P&C don't fund it?	Sharon Bell	21-08-2019
4.5	E-mail "Aussie Optimism" information to Committee members	Sharon Bell	21-08-2019
4.6	Ask Adriano if skateboarding could be added into PE curriculum	Sharon Bell	21-08-2019
4.6	Write letter to Joe	Sharon Bell	13-09-2019
6.1	Research and purchase anti-graffiti product for mural	Brigid Marciano	13-09-2019
6.1	Enter Grillex Campaign	Sharon Bell	13-09-2019
6.5	Check resolution of photos required for Cook Book	Sharon Bell	30-08-2019
6.5	Put call out to school community for recipes and / or photos	Sharon Bell	30-08-2019
6.6	Liaise with Melissa regarding disco tenders	Brigid Marciano	23-08-2019
6.6	Find out total and per child cost of year 6 camp	Sharon Bell	23-08-2019
6.7	Contact Freo Social seeking interest in a forming a mutually beneficial, long term relationship	Sharon Bell	18-09-2019
7.1	Follow up quotes with David Sasche	Sharon Bell	18-09-2019
7.1	Find out about condition / maintenance of iPads	Sharon Bell	18-09-2019
7.1	Find out where and how much digital screen is used	Kate Easton	18-09-2019
7.2	Find out where money from annual library donations goes	Sally Porter	18-09-2019
7.3	Talk to other local Fathering Project group and see how they work	Martin Forsey	18-09-2019