

Fremantle Primary P&C



P&C General Meeting Wednesday 3rd July @ 7pm

General meeting to discuss current business, upcoming and proposed events and ongoing projects.

When 03-07-2019 at 15:00

Location: FPS Staffroom, FPS Staffroom

Chairperson Sharon Bell

Minute taker Kate Easton

Present Sharon Bell , Kate Easton , Jillian Mitchell , Chris Morlidge , Zoe Schmidt , Brook Yaeger

Apologies Coert van Heerden

Unconfirmed Martin Forsey , Adriano Truscott

Minutes

1. WELCOME

Welcome to our General Meeting.

Thanks for coming.

In attendance:

Adriano Truscott (in part); Sharon Bell; Sally Porter; Kate Easton; Jillian Mitchell; Brook Yaeger; Zoe Schmidt; Laura Pengelly; Melissa Johnston; Gemma, Joe and Frances Hohen (in part).

Decision

2. APOLOGIES

Chris Morlidge; Amanda Rowe; Martin Forsey; Coert van Heerden

3. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Motion put to the meeting that the minutes of Fremantle Primary School P&C Association General Meeting held on 3 July 2019 be confirmed as a true and accurate record.

Decision

Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1. Grants / Sponsorship Update

Not discussed in detail Amanda Rowe's absence.

Although....Sharon informed everyone that FPS made \$100 dollars for participating in the Grill'd Local Matters campaign.

Not impressed at all.

Grill'd would have made a lot of money from the FPS community attending and eating at their Fremantle store and the money earned was definitely not worth the effort put in by our community.

This is a total scam and really only serves to earn Grill'd significantly more income for a minimal outlay (1st place = \$300, 2nd place = \$200 and 3rd place = \$100).

If the conditions had been made clear from the start, there is no way we would have participated in this program.

It is strongly recommended not to participate in this program again.

Decision

Carried over to next meeting.

4.2. Bag Hook Update

Not discussed in Chris Morlidge's absence.

Decision

Remove from agenda due to constant inaction.

4.3. Interschool Sports Jersey Update

Sharon pointed out that majority of teaching staff are not keen on / do not see benefit of interschool sports jerseys because they have no involvement in physical education but....does this mean that they should not be purchased?

Motion put forward to proceed with purchasing interschool sports jerseys.

Brigid suggested talking to company that does Leavers shirts for us.

Decision

Motion carried.

Tasks

- Obtain more quotes for interschool jerseys
Assignee: Kate Easton
Due date: 30-07-2019

4.4. ECE Trampoline Update

Motion put forward to proceed with purchasing trampoline for ECC.

Sally advised no issues with HSEC and suggested that Alana Tripi purchase and the P&C will reimburse .

Decision

Motion carried.

4.5. Uniform Shop Volunteer Replacements Update

Requests for volunteers put out on SkoolBag and Newsletter - no response at all.

Possible options to garner more interest:

Open shop less often.

Open call out to extended family members.

If still no takers:

Close shop and move to online ordering with selection of sizes at front desk for students to try on.

Suggestion also made to retain second hand rack (at front office?) for purchases via minimum gold coin donation.

Decision

Tasks

- Give Kirsty Hendry access to TidyHQ
Assignee: Sharon Bell
Due date: 31-07-2019

5. CORRESPONDENCE

5.1. Correspondence In

Motion that Correspondence In be received as per attached list.

Correspondence received regarding Principal's Day (2 August).

Suggestion made to have welcome picnic for Mr T on 2 August - would need to be weather dependent though.

Decision

Motion carried.

5.2. Correspondence Out

Motion that Correspondence Out be confirmed as per attached list.

Decision

Motion carried.

6. GENERAL BUSINESS

6.1. National Walk to School Safely Day (17 May)

Agreed that despite late notice, this was a nice little event.

Discussion made as to whether to make an annual event.

Query as to why there is a "walking bus" sign if no longer have one?

Decision

Make an annual event.

Tasks

- Organise for "Walking to School Bus sign" to be taken down.
Assignee: Sharon Bell
Due date: 31-07-2019

6.2. Movie Night (22 June)

Very successful event with \$1,400 raised!

Ice cream cones and slices were big winners.

Popcorn machine worked really well.

Look at alternative options (paella, food trucks, etc.) next time as was stressful for Helena.

Need more separation between entry and food tables next time.

Brigid queried whether or not we need to have two Movie Nights this year - especially when the first one was so successful. She also suggested asking Caporn Young if they would be happy to donate the money for the second Movie Night to another "whole school" community event (like the disco)?

Decision

Tasks

- Speak to Lou Wales regarding possibility of using second Caporn Young donation for school disco
Assignee: Sharon Bell
Due date: 31-07-2019

6.3. Arts Sub-Committee Update

Need confirmation on go-ahead will moorli borlup mural as artist (Toby Tomlinson) going overseas at end of July.

Brigid hasn't had much feedback from Annie Wittenoorn regarding art works for FPS Student Art Exhibition. Decision made to only hold every two years i.e. next one will be in 2020.

MLC Art Competition and Recycled Sculpture Competition also mentioned.

Decision

Hold FPS Student Art Exhibition every two years.

Tasks

- Confirm with Adriano whether or not we have permission to proceed with moorli borlup mural
Assignee: Sharon Bell
Due date: 31-07-2019

6.4. Grounds Sub-Committee Update

Requests for more volunteers on Grounds Sub-committee put out on SkoolBag and Newsletter - no response at all.

Brook outlined her plans for the netball / basketball courts including replacing existing vegetation, mulching (free from City of Fremantle - use parents utes for free deliver) and more log seating (same as existing).

Quote obtained for log seating - \$980 for one log and \$1680 for two logs. Need to get more quotes.

Suggestion made to organise regular Busy Bees by year group through class rep's.

Reticulation required for bush garden. Request in writing provided by Adriano for \$2,100. Comment made that this seems expensive for such a small area. Proper quote (with breakdown of costs) requested. Suggestion made to include in Busy Bee.

Motion put forward to provide Grounds Sub-committee with \$200 per term to be spent on grounds (same as ECC).

Decision

Motion carried.

Tasks

- Obtain more quotes for seating
Assignee: Brook Yaeger
Due date: 31-07-2019
- Talk to Adriano about where reticulation figure of \$2,100 came from
Assignee: Sharon Bell
Due date: 31-07-2019

6.5. Colour Run Update

All signed up and ready to go.

To be held on the last Friday of Term 3 (2.00pm to 3.00pm).

Four colour stations required (with 2 people at each station).

Three x 15 minute races.

Colours totally non-toxic - although suggest made to use shower caps for students with very fair hair.

Online fundraising links for each child.

10% fee to Colour Run company; 60% to FPS; 30% to prizes for kids (STEM prizes).

Laura questioned 30% to prizes and concept of prizes in general. Sharon requested Sally ask Colour Run if prizes were compulsory? If so, suggestion could be made to donate prizes to charity.

6.6. Wharf Rats Update

Not discussed due to time constraints.

Decision

Remove from agenda. Will be followed up offline by Sharon.

6.7. P&C Voluntary Contribution Update

Not discussed due to time constraints.

Decision

Remove from agenda. Will be followed up offline by Sharon.

6.8. Improved Communications Update

Not discussed due to time constraints.

Decision

Carried over to next meeting.

6.9. Busy Bee Update

Scheduled for 3rd weekend in Term 3.

Heads up put out in last Newsletter but will need more recruitment effort.

6.10. Quiz Night Fundraiser

Not discussed due to time constraints.

Decision

Carried over to next meeting.

6.11. Decorate-a-Plate Fundraiser

Not discussed due to time constraints.

Decision

Carried over to next meeting.

6.12. Cook Book Fundraiser

Not discussed due to time constraints.

Decision

Carried over to next meeting.

6.13. Christmas Event

Not discussed due to time constraints.

Decision

Carried over to next meeting.

6.14. Disco (Run by Year 6 Parents)

Information provided by Melissa Johnson.

To be held in third week of Term 4.

Freo Social and Hilton Bowling Club put forward as possible venues. Sharon suggested approaching Freo Social together as also thinking of holding Quiz Night there. Could be two permanent annual events for FPS and Freo Social.

Open bar.

Traditionally funds raised are used for Year 6 camp but proposed date is after Year 6 camp.

Melissa asked to determine what per person cost of Year 6 camp will be?

Reiteration of suggestion to ask Caporn Young if they would be happy to donate the money for the second Movie Night to the School Disco.

7. NEW BUSINESS

7.1. Skateboard WA Clinic (Joe)

Joe Hohen (FPS student) put forward the idea of a skateboarding clinic being held at the school and possible involvement by the P&C.

To be run by Ben from 1991 Skateshop.

Only skateboards - no scooters, blades, etc.

Different levels - learners start on grass.

1991 Skateshop provide insurance, helmets, padding and skateboards.

Decision needs to be made as to whether the clinics would be held as an after school activity or included as part of the school's physical education program.

Unsure of how P&C would be involved at this stage.

Joe was thanked and given a big round of applause for bringing his wonderful idea to us!

Decision

Further discussion required.

Tasks

Talk to Adriano about possibility of including skateboarding as part of the schools physical education program

Assignee: Sharon Bell

Due date: 31-07-2019

7.2. Traffic Control Measures on Attfield and Stevens Streets

Not discussed due to time constraints.

Decision

Remove from agenda as will be included in "Connection and Outdoor STEM Classroom Proposal".

8. TREASURERS REPORT

\$24,000 in bank.

Uniform shop insurance paid.

WACSSO and ACNC information updated and invoices paid.

Credit card ordered.

9. BOARD REPORT

Aboriginal Culultural Standards framework - needs more work.

Be You:

5 stage process of continuous learning.

Web-based learning with fact sheets, etc.

Committee formed.

Statement of Commitment signed off by Board and presented to P&C for signing.

Sharon asked if there were any parents on the Be You Committee? Laura advised that there was only a select few as it had been deemed to hard to put the offer out to the entire FPS community and suggested that the Be You Survey was the way for the FPS community to have their say.

Decision

P&C Executive Committee signed off on Be You Statement of Commitment

10. UNIFORM SHOP REPORT

Nothing to report as volunteers do not currently have access to TidyHQ.

This will be rectified by the next meeting.

11. DATE OF NEXT MEETING

Wednesday 7th of August 2019.

12. CLOSURE

Meeting closed at 9:40pm!!

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of P&C General Meeting Wednesday 3rd July @ 7pm on 03-07-2019

Summary of Matters Arising

Decisions

Item	Decision
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1.	
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3.	
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	Motion carried.
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4.1	
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	Carried over to next meeting.
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4.2	
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	Remove from agenda due to constant inaction.
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4.3	
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	Motion carried.
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4.4	
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	Motion carried.
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4.5	
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5.1	
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	Motion carried.
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5.2	
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	Motion carried.
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6.1	
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	Make an annual event.
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6.2	
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6.3	
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	Hold FPS Student Art Exhibition every two years.
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6.4	
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	Motion carried.
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6.6	
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	Remove from agenda. Will be followed up offline by Sharon.
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6.7	
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	Remove from agenda. Will be followed up offline by Sharon.
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6.8	
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	Carried over to next meeting.
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Item	Decision
6.10	Carried over to next meeting.
6.11	Carried over to next meeting.
6.12	Carried over to next meeting.
6.13	Carried over to next meeting.
7.1	Further discussion required.
7.2	Remove from agenda as will be included in "Connection and Outdoor STEM Classroom Proposal".
9.	P&C Executive Committee signed off on Be You Statement of Commitment

Tasks

Item	Task	Assigned to	Due date
4.3	Obtain more quotes for interschool jerseys	Kate Easton	30-07-2019
4.5	Give Kirsty Hendry access to TidyHQ	Sharon Bell	31-07-2019
6.1	Organise for "Walking to School Bus sign" to be taken down.	Sharon Bell	31-07-2019
6.2	Speak to Lou Wales regarding possibility of using second Caporn Young donation for school disco	Sharon Bell	31-07-2019
6.3	Confirm with Adriano whether or not we have permission to proceed with moorli borlup mural	Sharon Bell	31-07-2019
6.4	Obtain more quotes for seating	Brook Yaeger	31-07-2019
6.4	Talk to Adriano about where reticulation figure of \$2,100 came from	Sharon Bell	31-07-2019
7.1	Talk to Adriano about possibility of including skateboarding as part of the schools physical education program	Sharon Bell	31-07-2019