

Fremantle Primary P&C



P&C Term 3 General Meeting

Discuss Term 3 events and ongoing busy bee activities including allocation of funds

When 20-08-2018 at 03:00

Location: Fremantle Primary School Library, 1 Brennan Street, Fremantle WA 6160, Australia

Chairperson Lynne Kudus

Minute
taker Melinda Omari

Present Fremantle Primary P&C , Elena Andriushchenkova , Lisa Barnes , Sharon Bell ,
Yunnie Chong , Helena Everkrans-Smith (Executive members), Gloria Karageorge ,
Paul Mier , Melinda Omari

Apologies Brigid Marciano , Laura Pengelly , Louisa Wales

Minutes

1. Minutes from previous meeting

Previous minutes dated 7 June 2018 accepted by all

[P_C_general_meeting_7_June_2018.pdf](#)

2. Allocation of P and C funds

Treasurer's Report

See attached file

[P-C_2018_amended!!!.xlsx](#)

2.1. ECE funding request

Jen O'Neill on behalf of ECE requested \$1700 for resources including bikes, crash mat, giant insects, new balls.

 [Funding_Request_From_Jen_O'Neill_ECE_170818.docx](#)

Decision

Agreed to allocate \$1700 funds for ECE equipment as proposed by Jen O'Neill on behalf of ECE

2.2. Peter Wales

Talked to Hayden about ECE garden. P and C approved \$300 for Peter to purchase plants to plant at main school.

3. Events - Term 3

3.1. Lapathon and Kid's Fiesta report

Lots of positive feedback about activities.

Use a whistle next year on bouncy castle for time management.

Supervision - lack of parent supervision. Parents need to be more responsible for their own children's safety and enjoyment of activities.

Repeat both activities next year.

Decision

Next year run both events and seek more volunteers for Kid's Fiesta activities to increase supervision.

3.2. Movie Night 25/08

Lou got sponsorship \$1500 for next movie night and to go ahead on 25/08/18. Flyer has gone out to school community.

Food is organised.

Raffle.

3.3. Dr Kristy Goodwin 6/09

Sold 200 tickets do far.

Further marketing and promotion to do.

Work out schedule of events for the night.

Tasks

- ☒ Meet to discuss schedule of events for the night.

3.4. Faction Carnival sausage sizzle 14/09

Confirm venue

Sausage sizzle - Woolies rolls to cater for non dairy.

Coffee

Cake Stall

3.5. Donation of Clothes To Charities

Sort through the clothes and give to charities.

4. Busy Bees and Activities

4.1. Painting Doors

Lynne spoke to Cameron today. All doors need to be painted professionally. Activity needs to be done on school holidays. Narrowing down theme for doors and still working out who is going to paint them.

Tasks

- ☒ Cameron seeking a quote for painting. Lynne to follow up.
 - ☒ Sharon to seek 2 further quotes
- Assignee: Sharon Bell

4.2. Nature play logs

Hayden asked the gardener to fix logs.

Department of Education is doing sand pit refill.

School is to pay for shade cloth on sand pit at ECE.

4.3. Garden Benches ECE and Main School

Lynne is talking to Hayden about buying more benches and tables for ECE and main school.

Ideas - concrete

4.4. Amanda : Dress as farmers to donate to the drought appeal

Amanda had an idea for students to dress as farmers and bring donation that goes to the drought appeal.

We thought this was an idea the school could take up.

Decision

4.5. Wharf Rats Books

Lynne to promote the Wharf Rats book to the school, wider community to sell the rest of them.

Sharon will see if she can sell the books at Blessing of the Fleet event 28/10/18.

Tasks

- ☒ Promote Wharf Rats book to school and wider community
- ☒ See if books can be sold at the Blessing of the Fleet Fremantle event October 28/10/18

Assignee: Sharon Bell

4.6. Protective Behaviours Seminar - school seeking funding

Hayden has asked Lynne to see if P and C can fund Protective Behaviours for students.

We are waiting for the quotation for this.

4.7. Booklist Parent P and C Contribution

Make sure parent P and C contribution is in the booklist this year.

5. Marketing and Communication

Ongoing issue parents feel too many lines/tools of communication. Parents want 1 central tool of communication.

School web site could be used for P and C news and events.

Newsletter is a key tool for communication. Keep using this.

5.1. Certificate of Appreciation for sponsors - use of school logo.

Lynne talked with Sheri. Hayden gave permission to use school logo for Kristy event but not for general P and C use.

Group would like to see another Certificate drafted that includes school logo or something that resembles that.

6. Board Update

Approved new school business plan to be distributed to parents.

Life Skills has been funded and implemented students yr 3-6.

Voluntary contributions - Increase to \$60 per child.

Board wants p and c to promote voluntary payment to parents - we think this is school responsibility to sort this out, perhaps a clearer form, an online option, promote this in the newsletter.

Tasks

- ☒ Curtin University Life Skills Course - Sharon to give info to board/school
Assignee: Sharon Bell

7. Uniform Shop - future volunteers 2020

Possibly Sharon, Elena, Gemma

Future - online ordering, Quick click.

Transition

8. Insurance for uniform shop stock

Insuring uniform shop stock, need confirmation of stock to assess how much to spend on insurance.

Tasks

- ☒ Follow up with uniform shop

9. Parking

Gemma suggested school drop off, pick up area. Board is proposing joining ECE and Main school and will need to consider parking.

10. School Disco 18/10/18

Date: Thursday 18/10/18. 5-9pm.

Venue: Italian Club

Theme and details TBA

P and C pays \$300 and will be reimbursed.

11. Bike Racks

Paul can organise this and quote

12. Next General Meeting - Term 4 Monday 29th October 2018

13. Next Executive Meeting - Term 4 Monday 12th November 2018

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of P&C Term 3 General Meeting on 20-08-2018

Summary of Matters Arising

Decisions

| Item | Decision |
|------|---|
| 2.1 | Agreed to allocate \$1700 funds for ECE equipment as proposed by Jen O'Neill on behalf of ECE |
| 3.1 | Next year run both events and seek more volunteers for Kid's Fiesta activities to increase supervision. |
| 4.4 | |

Tasks

| Item | Task | Assigned to | Due date |
|------|--|-------------|----------|
| 3.3 | Meet to discuss schedule of events for the night. | | |
| 4.1 | Cameron seeking a quote for painting. Lynne to follow up. | | |
| 4.1 | Sharon to seek 2 further quotes | Sharon Bell | |
| 4.5 | Promote Wharf Rats book to school and wider community | | |
| 4.5 | See if books can be sold at the Blessing of the Fleet Fremantle event October 28/10/18 | Sharon Bell | |
| 6. | Curtin University Life Skills Course - Sharon to give info to board/school | Sharon Bell | |
| 8. | Follow up with uniform shop | | |

Summary of Attachments

Attachments

| Item | File Name |
|------|--|
| 1. | P_C_general_meeting_7_June_2018.pdf |
| 2. | P-C_2018_amended!!.xlsx |
| 2.1. | Funding_Request_From_Jen_O'Neill_ECE_170818.docx |

Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [P&C Term 3 General Meeting](#)