

Fremantle Primary P&C



Annual General Meeting

Annual reports, election of vacant office bearer positions.

When 04-04-2018 at 03:00

Location: Fremantle Primary School Staff Room

Chairperson Lisa Barnes

Minute taker Lynne Kudus

Minutes

1. Welcome and apologies

Attendees: Lisa Barnes, Natalie Pearson, Nikki Winton, Roslinda Kudus, Hayden O'Mara, Helena Everkrans-Smith, Alice Turnbull, Paul Mier, Gemma Burro, Gloria Karageorge, Elena Andriushchenkova, Melinda Omari

Apologies: Emma Herrick, Brigid Marciano, Sharon Bell, Georgia Wesley, Laura Pengelly Jones, Catherine Putland, Lou Wales

2. Confirmation of previous minutes

Confirmed minutes of:

- March 27 2017 AGM (in which 5/7 Office Bearer roles were filled)
- May 29 2017 Special General Meeting (to fill the remaining 2 vacant positions).
- November 23 2017 General Meeting

[AGM-MINUTES-March2017.docx](#)

[FreoPrimary2017SGM.pdf](#)

Decision

Confirmed minutes of all meetings

3. Actions arising from previous minutes

- Confirmed recommendations of November 23 2017 which failed to reach quorum, so recommendations could not be endorsed (up to \$10k for devices, \$1500 books, \$500 sports ribbons)

Decision

Confirmed recommendations from November 23 2017

4. Annual Reports

4.1. Principals report

Hayden presented a list of opportunities that the P&C could consider for funding during the coming year. There was a significant focus on improving literacy through a number of programs, and also equipping our students with life skills that better enable them to deal with challenges.

From that list, two opportunities resonated. The P&C pledged the following:

- \$5500 for Whole School Reading Resources - that meet the PM benchmark levelling requirements. The reading boxes enable tracking of reading development, and identification of skills and weaknesses. 20 books per level from Level 5 to 28.
- up to \$6300 for Life Skills for Kids group coaching, a program that with a preference to supporting kids whose families do not have the means (eg. private health insurance) to fund their participation (up to 3 terms at \$2100 per term). <https://lifeskillsforkids.net.au/school-programs/>

The P&C has also contributed \$10000 towards the purchase of new iPads for our students, sports ribbons and considerable sums for library upgrades (for more information see the minutes of Novembers general meeting, attached)

Decision

The P&C pledged the following:

- \$5500 for Whole School Reading Resources
- up to \$6300 for Life Skills for Kids group coaching <https://lifeskillsforkids.net.au/school-programs/>

4.2. Presidents report

Tabled. Focus on low effort, high community building events and a couple of key fundraising activities including one major fundraiser.

The cost of TidyHQ with respect to the uniform shop were raised by the Uniform Shop Coordinators. Helena suggested investigating QuickCliq as they have a uniform function.

 [P_C_Annual_Report_2017_\(2\).docx](#)

Decision

Tasks

- Investigate QuickCliq
Assignee: Fremantle Primary P&C
Due date: 03-05-2018

4.3. Treasurers report

Expenditure exceeded income by approximately \$9000. This was due to commitments to finish the library and other works that had not been expended in 2016.

Audit passed.

 [TREASURER'S REPORT JANUARY 1 - DECEMBER 31 2016.xlsx](#)

5. Confirmation of events booked for this year

- 2 movie nights May and September
- Quiz Night
- One big fundraising event (research, agree and book at next Exec Mtg, to take to next Gen Mtg).
- Lapathon
- Disco Year 6
- Fathering project?
- Assign one event to one year group or classroom (eg. Disco Year 6)
- get rid of op swap clothes

Tasks

- Confirm and book major fundraiser in time for next General Meeting
Assignee: Fremantle Primary P&C
Due date: 03-05-2018

6. Election of office bearer positions

All positions were declared vacant. Thanks to all who nominated. Gloria and Melinda expressed a wish to share the role of secretary. Lynne or Lisa to investigate this with WACCSO.

Decision

Tasks

- ✓ Notify WACCSO of changes to Office Bearer positions and check legitimacy of having a shared role
Assignee: Fremantle Primary P&C
Due date: 12-04-2018

6.1. All positions vacated

6.2. Election of positions

President : Roslinda Abd Kudus

Vice President : Lisa Barnes

Secretary : Gloria Karageorge

Treasurer : Elena Andriushchenkova

Office Bearers :

1. Paul Mier
2. Helena Everkrans-Smith
3. Brigid Marciano
4. Melinda Omari

7. General Business

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8. Next Meeting & Close

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of Annual General Meeting on 04-04-2018

Summary of Matters Arising

Decisions

Item Decision

2. Confirmed minutes of all meetings

3. Confirmed recommendations from November 23 2017

4.1 The P&C pledged the following:
- \$5500 for Whole School Reading Resources
- up to \$6300 for Life Skills for Kids group coaching <https://lifeskillsforkids.net.au/school-programs/>

4.2

6.

Tasks

Item	Task	Assigned to	Due date
4.2	Investigate QuickCliq	Fremantle Primary P&C	03-05-2018
5.	Confirm and book major fundraiser in time for next General Meeting	Fremantle Primary P&C	03-05-2018
6.	Notify WACCSSO of changes to Office Bearer positions and check legitimacy of having a shared role	Fremantle Primary P&C	12-04-2018

Summary of Attachments

Attachments

Item File Name

2. [AGM-MINUTES-March2017.docx](#)
[FreoPrimary2017SGM.pdf](#)

4.2. [P_C_Annual_Report_2017_\(2\).docx](#)

4.3. [TREASURER'S REPORT JANUARY 1_- DECEMBER 3....xlsx](#)

Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [Annual General Meeting](#)